

MiCareerQuest Southwest 2019

Educator Information & Resource Packet



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KALAMAZOO RESA
INSPIRING EDUCATIONAL EXCELLENCE

Education for Employment, Education for the Arts, Early/Middle College and Youth Opportunities Unlimited

Checklist for October 29 & 30

Before the Event (more details page 4-5)

- If you have not already, please confirm your student numbers and session time with Kalamazoo RESA/EFE. If there are significant changes, please email cindy.goss@kresa.org.
- Complete your district's bus request and coordinate with your transportation department regarding the specifics of your trip. If the bus is staying, students should leave their coats on the bus. There will be no place for coats inside. **Please send your bill to Kris DeRyder at kris.deryder@kresa.org.**
- Plan on an appropriate number of chaperones for the event. We recommend 20:1.
- KRESA Career Readiness Coordinators will provide to counselors optional student activities to complete beforehand. These will be sent to you via email separately.
- Review expectations for student behavior and provide an overview of the event for students.
- Distribute lanyards for each student on the bus. **Please have the student write their first name. NOTE: All lanyards will be collected at the conclusion of the event.**

At MiCareerQuest Southwest (more details pages 5)

- Buses should drop off and pick up students in the main parking lot on the EAST side. Staff will be directing traffic. No cars will be allowed into this parking lot. Any student pick-ups/drop-offs should be done in the west/exhibitor lot at that entrance. **See map on page 4.**
- When you arrive, please stay on the bus. A volunteer will greet you and lead your students to their first session. Be sure all students are wearing their lanyards. ***The color determines where your group begins.***
- Students will rotate to all areas and spend 25 minutes in each with a 5-minute transition period. **See layout on page 3. We will use music to cue the scheduled rotation.**
- Look for event volunteers throughout the day to help you during your time at MiCareerQuest Southwest. They will be wearing a colored MiCareerQuest Southwest t-shirt.
- Our staff and volunteers will dismiss over the PA system at the end of the event to help with crowd control. Please conduct your student count **on the bus**.
- Please have your students give their lanyards to event volunteers when leaving their pathway or place in the buckets by the doors upon exiting the Expo Center.
- Use **#MCQSW**, **#FutureReady** and **#GoingPROinMI** on Facebook, Twitter, and Instagram to share your time at MiCareerQuest Southwest.



Kalamazoo Resa: @kalresa



Kalamazoo RESA: @KalRESA
EFE: @EFEKzoo
EFA: @EFAkzoo



Kalamazoo RESA: @kalresa
EFE: @efekresa
EFA: @edforarts

After the Event (more details page 6)

- Students, as well as counselors and other school staff, will be asked to complete an online post-survey.
- Optional: Complete Reflection on page 8 in their EDP in Career Cruising.

October 29 & 30, 2019 Kalamazoo County Expo Center

Tuesday, October 29

9:15 a.m. – 11:10 a.m.

Galesburg-Augusta/ Portage West
Milwood/Schoolcraft
Parchment/ Gull Lake
Maple Street/ Heritage/ Heritage Reformed/ GL Virtual

11:45 a.m. - 1:40 p.m.

Portage North/ Vicksburg B
Hillside/Vicksburg A/Providence Christian
Portage Central/ Forest Charter Academy
Linden Grove/ Climax

AM SCHEDULE

9:15 - 9:40
9:45 - 10:10
10:15 - 10:40
10:45 -11:10

PM SCHEDULE

11:45 – 12:10
12:15 – 12:40
12:45 – 1:10
1:15 - 1:40

Wednesday, October 30

9:15 a.m. – 11:10 a.m.

Northwestern/ Athens/ ALP/ Edwardsburg B
Dowagiac/ Edwardsburg A/ Calhoun Christian
Harper Creek/ Kalamazoo Christian/ Tekonsha
Union City/ Olivet/ Homer

11:45 a.m. - 1:40 p.m.

Springfield A/ Marcellus/ Marshall
Lakeview B/ Comstock NE/ St. Augustine
Lakeview A/ MarLee/ Springfield B
Pennfield/ Comstock STEM/ St Joseph/Cassopolis/Bellevue

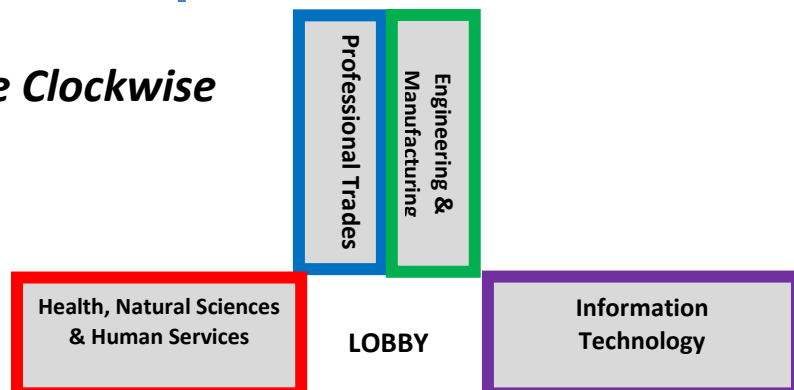
AM SCHEDULE

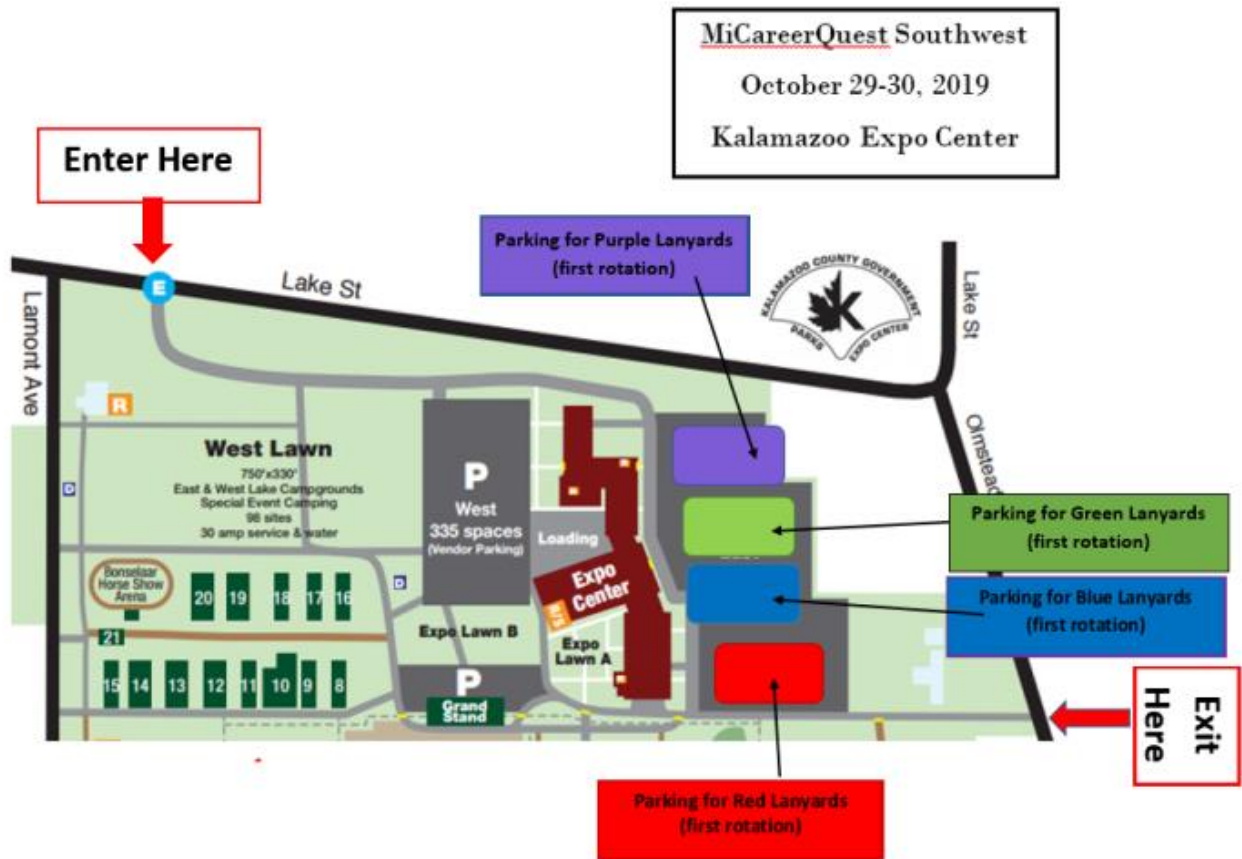
9:15 - 9:40
9:45 - 10:10
10:15 - 10:40
10:45 -11:10

PM SCHEDULE

11:45 – 12:10
12:15 – 12:40
12:45 – 1:10
1:15 - 1:40

Career Pathways Rotate Clockwise





Preparing for MiCareerQuest Southwest 2019

Thank you for your commitment to career education! Employers from key industries of West Michigan have been working hard to provide students with an interactive, hands-on experience October 29 & 30. No matter where your students are in their “quest” to a future career, this day will provide them an excellent opportunity to begin or deepen their career exploration. Please review the information below and help prepare your students and staff for the day so they can make their time at MiCareerQuest Southwest most meaningful and enjoyable. Visit the website at www.micareerquestsw.org for more information.

BEFORE THE EVENT

Student Expectations

Please remind students that they represent their school when they are interacting with adults and employers from our community. Although the event is not taking place at a business or workplace setting, they still need to display respectable behavior. Students should adhere to the school dress code. Closed-toe shoes are recommended.

Let students know that companies have invested significant time and money to make MiCareerQuest Southwest a great event for them. It is always nice for students and staff to thank employers for the commitment, so we can continue these partnerships in the future.

Lanyard with Name Tag

Prior to the event, schools will receive a box with lanyards. The number of lanyards provided will be based on the numbers confirmed with Kalamazoo RESA/EFE. Please distribute the lanyards to students on the bus and have the students write their name on their name tag. We recommend the student complete the name tag with their first name only. Extra materials will be available upon your arrival if needed.

If there are significant changes to your student numbers, please email cindy.goss@kresa.org or call Cindy at 269-250-9327 as soon as possible.

Pre-Activities

There are several optional activities to use with students before they attend MiCareerQuest Southwest (including a link to a Kahoot game.) These will be sent to you via email separately. Select only those that appeal to you. *This replaces our pre-survey that we have done in the past.*

AT THE EVENT

Bus Arrival

Buses will be directed to park in a designated area; whether the bus is staying or leaving (**see map on page 4**). Due to the volume of schools attending, you are encouraged to arrive with adequate time for unloading, so that students can have maximum time with employers. Upon arrival, please wait on your bus until volunteers greet you and lead you to your first pathway area.

Event Format

MiCareerQuest Southwest hopes to help students see the important relationship between secondary, post-secondary education and careers. Students will have the opportunity to engage with representatives from all.

The Expo Center will be divided into 4 career pathways: **Health, Natural Sciences & Human Services; Engineering & Manufacturing; Professional Trades and Technology.** Within the areas, students will engage with interactive displays highlighting diverse career pathways and talk to employers, EFA/EFE/EMC staff members, teachers and post-secondary instructors about the skills and education required for success in their respective fields. We will use music to cue the scheduled rotation. We know some students (and staff) will want to spend more time in some pathways than what is allotted. However, please help us move students with the planned schedule.

Students will be directed to the first pathway area based on the color of their lanyards. Students will rotate to all areas and spend 25 minutes in each with a 5-minute transition period.

Dismissal/Bus Pick-up

You will be dismissed/called to the lobby over the PA system. **Please make sure all lanyards have been given to event volunteers or are placed in the buckets as you exit.** Additionally, to assist with crowd control, please conduct your student count on the bus.

AFTER THE EVENT

Reflection and Post Activities

Have students reflect on the experience, and document in their Career Cruising EDP. Other activities are located at the end of this packet and are optional.

Post-Survey

We value feedback from our students and counselors. It is critical in helping organizers evaluate the impact of MiCareerQuest Southwest and make improvements for the event in the future. Counselors will receive this online survey to distribute to students.

QUESTIONS?

Contact KALAMAZOO RESA-Education for Employment

For educator and student related questions or concerns, please contact Cindy Goss, Student Services Coordinator, at cindy.goss@kresa.org or 269-250-9327.