



**NOVEMBER  
13-14,  
2018**

## **IMPORTANT DATES**

MCQ 101: IF you are a new participating business, attend one of the MCQ 101 meetings listed below

MCQ 201: ALL participating businesses/employers MUST attend MCQ 201 to finalize all details/floorplans

- **MCQ 101:** Wednesday, June 6, 2018; 3:30-4:30 at Kalamazoo RESA
- **MCQ 101:** Wednesday, August 29, 2018; 3:30-4:30 at Calhoun Area Career Center
- **MCQ 201:** Wednesday, Sept. 26, 2018 3:30-4:30 at Kalamazoo RESA  
The following items must be received at KRESA
  - Narrative of events/activities for students
  - Floorplan diagram of pathway area
- **Monday, November 12, 2018:** Set-up by appointment ONLY (between noon and 4:00 p.m.)
- **Tuesday, November 13, 2018:** Approximately 2,500 8th grade students will attend
  - 8:30 a.m. to 2:00 p.m. (students arrive at 9:00)
  - Lunch will be provided to vendors /volunteers
- **Wednesday, November 14, 2018:** Approximately 2,500 8th grade students will attend
  - 8:30 a.m. to 2:00 p.m. (students arrive at 9:00)
  - Lunch will be provided to vendors/volunteers
- **TAKE-DOWN/CLEAN-UP:** Take-down and clean up will begin immediately following the departure of students on Wednesday, Nov. 14 at 2:00 p.m. If you have large equipment that needs to be moved with forklifts or trucks, please make arrangements for that pick-up between 3-4 p.m. The Expo Center closes at 4:30.